

POSITION ANNOUNCEMENT

POSITION: **EMERGENCY MEDICAL TECHNICIAN (EMT-BASIC)**
 (Part Time/On Call)

DEPARTMENT: Emergency Medical Services **GRADE:** DOE (\$18-\$19.00)

REPORTS TO: EMS Service Coordinator **STATUS:** Non-Exempt

POSITION SUMMARY:

The EMT-BASIC will be expected to perform all department policies and procedures with demonstrated proficiency and competency, which Michigan Department of Health and Human Service (MDHHS) requires for this level of licensure. The practice of the EMT includes, but is not limited to: areas of diagnostics (patient assessment), treatment and management (oxygen therapy), basic airway care, shock management, spinal cord and fracture management, patient triage and transportation, communication skills, both verbal and written with all other health care providers as well as police and fire agencies and on-scene management, and education (community awareness, orientation, CPR, self-help, guidance and instruction for less experienced). All patient care will be provided in accordance with the Eastern Upper Peninsula Medical Control Authority (EUPMCA) protocols. The EMT will require minimal supervision in addition to providing quality patient care and supervision to medical first responders.

Cross training with a number of facilities and/or in-house functions will occur. While responding to emergency situations will be the first priority, other duties may also be assigned. For example, staffing coordination, quality improvement, secretarial duties, service billing, safety/risk management functions, prevention, insurance processing, equipment and/or transportation needs. Licensed Instructor Coordinators may include training coordination within their duties. During slow periods of operation, the employee may be requested to assist other facilities. This will be coordinated with the EMS Coordinator.

ESSENTIAL FUNCTIONS:

1. Vehicle operation, care and maintenance
2. Patient history and assessment as outlined in EUPMCA protocols.
3. Basic patient care as outlined in EUPMCA protocols.
4. Patient transportation as outlined in EUPMCA protocols.
5. Radio and written communication skill and technique as outlined in EUPMCA protocols.
6. Operate standard EMS equipment and performs necessary steps for patient disentanglement.
7. Mass casualty assessment and triage.

8. Scene safety and control
9. Other duties may be assigned within the scope and complexity of this position's essential functions.
10. Must attend all mandatory trainings designated through the EMS Coordinator.

PHYSICAL REQUIREMENTS:

Physical constraints of pre-hospital care require that all employees be able to:

- a. Pick up (dead lift) and carry 100lbs; individually in front of themselves at least 100ft; up and down a flight of stairs (consisting of 12 steps); set the "weight" down then with a partner: load 250lbs. (stretcher and patient) into the back of the ambulance.
- b. Have sufficient dexterity to climb stairs, ladders, squat and kneel without jeopardizing themselves, their partner and/or the patient.
- c. Visual acuity corrected to be able to read maps, medicine bottles, and/or ampules.
- d. Hearing ability corrected to be able to distinguish conversation during high levels of noise distraction such as heard during operation of the ambulance during an emergency.
- e. Overall health must be such as not to cause potential risk to themselves, their partners, and/or the patient.
- f. If on medication, must be able to demonstrate no acute reaction or medical incident related to condition for a period of 12 months.

POSITION REQUIREMENTS:

1. Requires current applicable pre-hospital license in the State of Michigan, through MDHHS, which must be maintained throughout the duration of employment with BMIC/Bay Mills Emergency Connection.
2. Must be BLS/CPR certified.
3. Must meet EUPMCA requirements as identified in EUPMCA protocols. Preferred to be signed off by EUPMCA Control Director.
4. Must be able to organize work, set priorities, work well with others, and maintain confidentiality.
5. Utilize effective communication mechanisms consistently.
6. Must be flexible regarding staffing needs to meet patient requirements.
7. Must have a valid Michigan driver's license with a good driving record.
8. Must be able to meet the physical constraints of the job
9. Must have an excellent past work record.
10. To perform this position successfully, an individual must be able to satisfactorily perform each function listed under the essential functions category of the position description.

PREFERENCE: Preference will be given to those of Native American descent.

CLOSING DATE: OPEN UNTIL FILLED

APPLY TO: Please submit **Application, Resume, 3 Letters of Reference to:**

Erin Forrester; HR Generalist
Bay Mills Human Resources Department
12124 W. Lakeshore Drive
Brimley, MI 49715
(906) 248-8526

eforrester@baymills.org

Subject: EMT Basic

**Applications can be found on the Bay Mills website at
www.baymills.org under the employment section**